Macquarie University Biosafety Committee

Cover Sheet for Research Conducted under the Standard Operating Procedures for Animal and Animal Tissue Handling (ASAM/SOP/002)  
(July 2010 Version)

When to use this form:

USE THIS FORM if your research falls under the following category:

1. You are a researcher from the Australian School of Advanced Medicine (ASAM) and you are conducting research that is compliant with the procedures set out under the Macquarie University Biosafety Committee approved Standard Operating Procedures for Animal and Animal Tissue Handling (SOP Reference: ASAM/SOP/002).

If you are conducting research with Genetically Modified Organisms (GMOs) then you must submit a new Biosafety application. Please download an application from:  
http://www.research.mq.edu.au/for/researchers/how_to_obtain_ethics_approval/biosafety_research_ethics/forms

If you are unsure about whether to submit this form then please contact the Biosafety Committee Secretariat on 02 9850 4194 or by email biosafety@mq.edu.au

Please note that if your research is covered by the above SOP and you do not notify the Committee by submitting this form, you will not be recorded as having obtained Biosafety approval for your research.

How to use this form:

1. Complete the Cover Sheet (on the following page)
2. Submit a signed hard copy of the form to the following address:

   Biosafety Secretariat  
   Research Office, Level 3  
   RESEARCH HUB  
   Building C5C  
   Macquarie University  
   NSW, 2109.
1. Project Title:

2. Indicate whether the project is a teaching or research application
   
   Project type: ☐ Teaching ← OR → ☐ Research
   
   Staff no: 

3. Name/s and details of all Investigator/s (extra rows in final page if necessary)

<table>
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<tr>
<th>Name and Academic Qualifications</th>
<th>Investigator (Chief 1,2,3 etc., or Associate)</th>
<th>Staff/Student Number</th>
<th>Department</th>
<th>Contact details</th>
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4. Duration of project:

   Commencement date:

   Completion date:

5. ARA Reference Number:

   IMPORTANT: Please note that research MUST NOT commence until clearance has been obtained from the Macquarie University Animal Ethics Committee and an ARA has been issued.
Information about, and links to, legislation, guidelines and codes governing Biosafety issues in research can be found at:


http://www.research.mq.edu.au/for/researchers/how_to_obtain_ethicsApproval/biosafety_research_ethics

CHIEF INVESTIGATOR TO COMPLETE:

☐ This project is compliant with the procedures set out in the Macquarie University Australian School of Advanced Medicine Standard Operating Procedure for Animal and Animal Tissue Handling (SOP Reference: ASAM/SOP/002).

Approval Number:

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Signature of Chief Investigator:

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Name of Chief Investigator (block letters):

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Date:

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