

Macquarie University
RSPC and RMC Constitutions and TORs from 2009

Research Strategy and Policy Committee and Research Management Committee
Constitutions and Terms of Reference
(July 2008 for 2009)

The Research Strategy and Policy Committee - Constitution

The Research Strategy and Policy Committee ("RSPC") comprises of the Chair, who is *ex-officio* the Deputy Vice-Chancellor (Research), and the following

- The Four Faculty Executive Deans (*ex-officio*)
- The Vice-President of Academic Senate *ex-officio*)
- The Dean (Higher Degree Research) (*ex-officio*)
- Two senior researchers (e.g. Directors of National Centres)

Additional members may be co-opted at the discretion of the Deputy Vice-Chancellor (Research).

The senior researcher members are not intended to be representative (the primary criteria for membership in these positions are an excellent personal research track-record and/or significant research management experience). Members do not represent their major area in any formal sense, and are always expected to put the University's interests foremost. Researcher members are appointed by the Vice-Chancellor, normally for a period of four years with a staggered replacement plan. The Committee will meet 4-8 times per year.

Terms of Reference:

The RSPC has the status of a Committee Advisory to the Vice-Chancellor, and has the responsibility of advising the Deputy Vice-Chancellor (Research) on the following matters:

- a) Development of the University's research strategies and policies, particularly with regards external factors and the positioning of the University nationally and internationally;
- b) Development, management and implementation of the guidelines for the allocation of University's strategically-driven internal research grant funds, and providing leadership of the RSPC Assessment Panels charged with making recommendations for disbursement of these funds, in ways that meet the goals of the University's Research Strategic Plan; and
- c) Monitoring of research activity within the University to maximize the University's research performance in accordance with the University's Research Strategic Plan, particularly with regards the use of internal research grant funds.

Membership (from 1 January 2009)

Members are as follows:

Professor J A Piper (Chair, *ex officio*)
Professor S Thurgate (Executive Dean, Faculty of Science, *ex-officio*)
Professor M Gabbott (Executive Dean, Faculty of Business and Economics *ex-officio*)
Professor J Greeley (Executive Dean, Faculty of Human Sciences *ex-officio*)
TBA (Executive Dean, Faculty of Arts, *ex-officio*)
VP Academic Senate (TBA)
Professor J Hooper (Dean HDR, *ex officio*)
Professor M Coltheart (Director, MACCS)
Senior Researcher (TBA)

In attendance are:

Dr P Freeman (Director, Research Services and *ex-officio* Committee Secretary)
Ms L Fleck (Manager, Research Office)
Ms A Thoeming (Manager, Higher Degree Research Office)
Mr. S Jenkins (Assistant Director, Management Accounting, Office of Financial Services)

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The Research Management Committee - Constitution

The Research Management Committee ("RMC") comprises of the Chair, who is *ex-officio* the Deputy Vice-Chancellor (Research), plus *ex-officio* the Associate Dean (Research) ("ADR") and the Manager of the research office from each of the University's four Faculties,

Additional members may be co-opted at the discretion of the Deputy Vice-Chancellor (Research).

No substitution of members is allowed, unless the substitute has the formal Acting status in the *ex-officio* position. Membership of the Committee lasts as long as an individual's occupancy of the respective *ex-officio* position. The Committee will meet approximately 6-8 times a year.

Terms of Reference:

The RMC has the following responsibilities:

- a) Interaction with the Deputy Vice-Chancellor (Research) and the RSPC over the implementation of the University's Research Strategic Plan within Faculties, especially with regards Faculty Profiles and Faculty Research Strategic Plans;
- b) Provision of advice to the Deputy Vice-Chancellor (Research) and the RSPC on discipline-specific research management issues;
- c) Assisting the Deputy Vice-Chancellor (Research) and the RSPC in ensuring both Heads of Department and research active staff are informed of the University's Research Strategic Plan and its local consequences (as outlined in Faculty Profiles and Faculty Research Strategic Plans);
- d) Assisting the Deputy Vice-Chancellor (Research) in monitoring and improving the University's research performance, and assisting in the implementation of the University's strategy for the Commonwealth Government's institutional research performance assessment exercises.

Membership (from 1 January 2009)

Current Members are as follows:

Professor J A Piper (Chair, *ex officio*)
ADR, Faculty of Science, *ex-officio*)
ADR, Faculty of Business and Economics *ex-officio*)
ADR, Faculty of Human Sciences *ex-officio*)
ADR, Faculty of Arts, *ex-officio*)
ADR, GSM (Coopted)
Manager, research office, Faculty of Science, *ex-officio*)
Manager, research office, Faculty of Business and Economics, *ex-officio*)
Manager, research office, Faculty of Human Sciences, *ex-officio*)
Manager, research office, Faculty of Arts, *ex-officio*)

In attendance are:

Ms L Fleck (Manager, Research Office and *ex-officio* Committee Secretary)